



### **Financial Analyst (Compliance)**

The Virginia Resources Authority (VRA) is the municipal bond bank for Virginia, representing more than \$8.5 billion of investment in over 1,800 critical projects across the Commonwealth since its creation by the General Assembly in 1984.

VRA is seeking a qualified individual for the position of Financial Analyst (Compliance). The position provides support to the Senior Program Manager/Compliance Officer for the compliance and borrower outreach functions. Essential functions of the position include:

- Compile borrower financial statements using VRA audit and compliance templates
- Analyze borrower financial statements
- Perform compliance reviews based on priority list or VRA refunding
- Track and monitor borrower compliance document submissions
- Draft orientation letters for VRA borrowers upon loan closings
- Support the loan monitoring and compliance database (LMCD) initiative
- Participate in credit committee, reviewing credits for compliance issues and providing needed information to financial analysts performing credit analysis
- Maintain a spreadsheet of total loans/grants since VRA inception
- Assist in the planning/implementation of borrower workshops, conferences, and other outreach programs
- Complete special projects as requested
- Other responsibilities as assigned
- Occasional overnight travel required

Specific qualifications include:

- Bachelor's degree in finance or business related field; MBA or Master's degree in finance or business related field preferred
- Knowledge of public finance/municipal government
- Basic understanding of governmental accounting
- Ability to interpret financial statements
- Ability to research and analyze financial data and convey technical ideas effectively
- Strong attention to detail and accuracy
- Critical thinking and problem-solving skills
- Ability to communicate effectively, both orally and in writing
- Establish and maintain effective working relationships with external constituencies and the general public

VRA offers a comprehensive benefits package, including participation in the Virginia Retirement System, medical insurance, paid time off, subsidized parking, and training opportunities. The hiring range for this position is \$50,000 to \$58,000. Employment is contingent upon acceptable background and reference checks.

To apply, please submit a cover letter and resume to [jobs@virginiaresources.org](mailto:jobs@virginiaresources.org).

*VRA is an equal opportunity employer.*